

Thursday,  
December 2nd,  
2021

Dr. Ken  
Schmiesing  
Superintendent  
Celina City  
Schools 585 E  
Livingston St  
Celina, OH 45822

RECEIVED  
DEC 03 2021  
CELINA CITY SCHOOLS

Dear Dr. Schmiesing  
and Board,

We received a trip to Costa Rica for February 27th- March 5th and I am requesting approval for two deduct days. I will be using my three personal days for February 28th, March 1st and 2nd. I am requesting the two deduct days for March 3rd and 4th. I already have a substitute teacher lined up for this time.

Sincerely,



Becky Posada

Kindergarten teacher

Celina Primary school